

Dean, College of Law
Ajman University

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Posted Sep. 18, 2023, set to expire Jul. 20, 2024

Job Title	Dean, College of Law
Department	College of Law
Institution	Ajman University Ajman, , United Arab Emirates
Date Posted	Sep. 18, 2023
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Dean
Academic Field(s)	Law - General
Job Website	https://aujobs.ajman.ac.ae/go/Academic-Job/4157622/
Apply By Email	
Job Description	

Dean of the College of Law

- **Job purpose:** The Dean is the chief academic and administrative officer of the College who reports to the Vice Chancellor for Academic Affairs; the Dean will provide academic leadership and discharge administrative responsibilities in respect to faculty, staff, resources and student matters. He/she shall provide leadership of the strategic, programmatic, financial, fundraising, and management operations that support the mission and vision of the College in alignment with the University's mission, vision and strategic plan.
- **Qualifications:** AU seeks an outstanding leader and communicator eager to work collegially within the College and the University with a strong command in English-Arabic and who displays

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a strong commitment to law education for a diverse student body. Candidates must have an earned doctorate in an Law discipline; significant administrative experience, a distinguished record of teaching, research, and service; preferably holding the rank of full Professor.

• **Duties and Responsibilities:** The Dean's duties and responsibilities include:

1. Promoting the College's strategic vision and distinctive characteristics, accomplishments and aspirations to all constituencies, ensuring that the public perception of the College aligns with its ambitious goals to continue to attract the best and brightest students, faculty and staff and to produce graduates of the highest caliber.
2. Leading and overseeing the development, enhancement and continuous assessment of programs, curricula and study plans in the college.
3. Providing a conducive environment that promotes faculty excellence in teaching, advising, research, and service.
4. Leading the pursuit of various required national and international accreditation and related activities.
5. Providing recommendations to the Vice Chancellor for Academic Affairs on hiring, promotion, and performance evaluation of faculty members and staff.
6. Facilitating professional development for faculty and staff in the College.
7. Enhancing and extending relationships with industry, government, business and other education and research institutions locally and abroad.
8. Leading and participating in fundraising activities to the College.
9. Supporting and initiating activities for student recruitment and retention.
10. Managing the budget and resources available to the college and ensuring the financial well-being of the College.

- **Submissions:** Review of applications will begin immediately. Applications must include: 1) A letter of interest; 2) Curriculum vita, with names of three references; 3) Statements of Teaching Philosophy and Approach to Diversity; 4) Statement of Administrative Philosophy. Please limit statements to one page each.

Contact Information

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Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact Manar Sadeq, Senior Officer of Academic Affairs
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