

Executive Director - Center for Indigenous Law and
Justice - School of Law
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=235021>

Downloaded On: May. 18, 2024 2:45am

Posted Apr. 22, 2024, set to expire May 19, 2024

Job Title Executive Director - Center for Indigenous Law and
Justice - School of Law

Department

Institution University of California Berkeley
Berkeley, California

Date Posted Apr. 22, 2024

Application Deadline 06/07/2024

Position Start Date Available immediately

Job Categories Director/Manager

Academic Field(s) Indigenous and Aboriginal Law
Law - General

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Job Description

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Executive Director - Center for Indigenous Law and Justice - School of Law

Position overview Position title: Executive Director

Salary range: The UC academic salary scales set the minimum pay determined by step at appointment. See the following table(s) for the current salary scale(s) for this position:

https://www.ucop.edu/academic-personnel-programs/_files/2023-24/july-2023-acad-salary-scales/t36-ii.pdf . The current base salary range for this position is \$169,903-\$238,981. "Off-scale" salaries, which

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yield compensation that is higher than the published system-wide salary at the designated rank and step, are offered when necessary to meet competitive conditions.

Percent time: 100%

Anticipated start: Summer 2024

Position duration: One-year term position, with the possibility of renewal.

Application Window

Open date: April 19, 2024

Next review date: Friday, Jun 7, 2024 at 11:59pm (Pacific Time)

Apply by this date to ensure full consideration by the committee.

Final date: Friday, Jun 7, 2024 at 11:59pm (Pacific Time)

Applications will continue to be accepted until this date.

Position description

The Center for Indigenous Law and Justice, a new center at Berkeley Law, is seeking to hire an Executive Director to assist in the launch of the Center and to administer the Center's academic program, community-building program, and tribal engagement program.

The mission of the Center for Indigenous Law and Justice is to support teaching, research, and community with the aim of supporting the sovereignty of Indigenous Peoples and securing justice. Through its tribal engagement program, the Center will serve and build relationships with Native Nations and Indigenous communities. The Center's community-building program will support students, staff, and faculty on campus who are interested in the work of the Center. Finally, the Center's academic program will contribute to the intellectual life of Berkeley Law through programming in the areas of Indigenous Law, Tribal Law, and Federal Indian Law. Through these three programs, the Center aims to contribute to work on the most pressing questions of sovereignty, law, and justice that Native Nations and Indigenous Peoples face.

The Executive Director will be integral to the Center's work in teaching, research, and external engagement. The Executive Director will work in partnership with the Faculty Director to launch the Center in the 2024-2025 academic year. The Executive Director's work will extend to the three types of programs as the Executive Director helps lead the Center's service to members of the University

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community and to Native Nations and community organizations beyond the University's campus. The Executive Director will have primary responsibility for administering the work of the Center, such as managing the Center's yearly programs and resources as well as responsibilities for community-building and outreach as well as long-term planning and fundraising for the Center.

Primary Responsibilities:

- Working in partnership with the Faculty Director on the launch and ongoing work of the Center.
- Administering the work of the Center, such as managing the Center's yearly programs and its resources.
- Working in partnership with the Faculty Director on developing and implementing the Center's three types of programs, including its tribal engagement program, the community-building program, and the academic program.
- Working on community-building and outreach to constituencies of the Center, including engaging with Native Nations and Indigenous communities.
- Planning and fundraising for the long-term growth of the Center.

For more information on Berkeley Law and its programming for Native Nations and Indigenous Peoples:: <https://www.law.berkeley.edu/news/transcript-magazine/creating-community/>

Qualifications

Basic qualifications (required at time of application)

Candidates must hold an advanced degree at time of application, such as a J.D., Ph.D., or equivalent international degree.

Additional qualifications (required at time of start)

5 years of professional experience (post-advanced degree) at the time of hire.

Preferred qualifications

- In-depth knowledge of the fields of Tribal Law, Federal Indian Law, and/or Native American and Indigenous Studies, which may have been obtained through the course of J.D. or PhD study;
- Experience supervising and leading a team of staff;
- Leveraging funding and support from individual donors, foundations, and grants;
- Collaborating with a wide range of partners, including Native Nations and Indigenous peoples;
- Communicating with a diverse range of audiences across academia, community groups, policy makers, and the general public; and
- Experience working within bureaucratic settings, especially a university setting.

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Application Requirements

Document requirements

Additional materials may be requested of finalists.

- Curriculum Vitae - Your most recently updated C.V.
- Cover Letter
- Writing Sample - Such as a policy brief, comment letter, white paper, or other writing sample of no more than 10 pages
- Statement on Contributions to Advancing Diversity, Equity, and Inclusion - Statement on your contributions to diversity, equity, and inclusion, including information about your understanding of these topics, your record of activities to date, and your specific plans and goals for advancing equity and inclusion if hired at Berkeley (for additional information go to <https://ofew.berkeley.edu/recruitment/contributions-diversity>).

Reference requirements

- 3 required (contact information only)

Apply link: <https://aprecruit.berkeley.edu/JPF04348>

Help contact: academicpositions@law.berkeley.edu

About UC Berkeley

UC Berkeley is committed to diversity, equity, inclusion, and belonging. The excellence of the institution requires an environment in which the diverse community of faculty, students, and staff are welcome and included. Successful candidates will demonstrate knowledge and skill related to ensuring equity and inclusion in the activities of their academic position (e.g., teaching, research, and service, as applicable).

The University of California, Berkeley is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or protected veteran status.

Please refer to the [University of California's Affirmative Action Policy](#) and the [University of California's Anti-Discrimination Policy](#).

In searches when letters of reference are required all letters will be treated as confidential per

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University of California policy and California state law. Please refer potential referees, including when letters are provided via a third party (i.e., dossier service or career center), to the [UC Berkeley statement of confidentiality](#) prior to submitting their letter.

As a University employee, you will be required to comply with all applicable University policies and/or collective bargaining agreements, as may be amended from time to time. Federal, state, or local government directives may impose additional requirements.

Job location

Berkeley, CA

To apply, visit <https://aprecruit.berkeley.edu/JPF04348>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California Berkeley

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